



# Fairview Heights Police Board of Fire and Police Commissioners

•George Lanxon • David Bandy • Lea Kwapis • Brenda McNeil

10027 Bunkum Road Fairview Heights, IL 62208 618-489-2150 Fax 618-489-2159



## ACCELERATED ENTRY APPLICATION FOR EMPLOYMENT

Date of Application \_\_\_\_\_

**APPLICANT INFORMATION** - Information provided in this section is used for identification purposes

1. Name: \_\_\_\_\_  

Last
First
Middle
  
2. List any other names or aliases you have used or been known by (include maiden name, if applicable):  
 \_\_\_\_\_  
 \_\_\_\_\_
  
3. Address: \_\_\_\_\_  

Street
City

  

State
Zip Code
  
4. Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_
  
5. Social Security Number: \_\_\_\_\_ Date of birth: \_\_\_\_\_
  
6. Are you a U.S. Citizen?    Yes    No            If yes:    Native Born    or    Naturalized  
 If "Naturalized", please give particulars: \_\_\_\_\_
  
7. Are you authorized to work in the United States on an unrestricted basis?    Yes    No
  
8. Have you ever been convicted of a felony?    Yes    No
  
9. Are you a full-time Police Officer?            Yes    No  
 How long have you been a full-time Police Officer? \_\_\_\_\_  
 Are you currently on Probation?     Yes     No
  
10. Do you have any tattoos?     Yes     No  
 Please list the location of each tattoo on your body: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EDUCATION AND SKILLS**

1. High School: \_\_\_\_\_  
Name City State

Did you graduate?  Yes  No

2. College/University: \_\_\_\_\_  
Name City State

Major/Minor: \_\_\_\_\_ Degree received, if any: \_\_\_\_\_

3. College/University: \_\_\_\_\_  
Name City State

Major/Minor: \_\_\_\_\_ Degree received, if any: \_\_\_\_\_

If you have not yet obtained a degree, how many credit hours do you have towards a Criminal Justice-related field? \_\_\_\_\_

4. List any other schools attended (trade, vocational, business, etc.). Give names and dates of attendance, course of study, certificate received, and any other pertinent information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Were you ever expelled or suspended from any school?  Yes  No

If yes, please explain: \_\_\_\_\_

6. List other formal education beyond high school you may have, including special training courses:

\_\_\_\_\_  
\_\_\_\_\_

7. List any professional licenses or certificates you hold or have held:

\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY**

1. Beginning with your present or most recent job, list all employment since the age of 18, including part time, temporary, or seasonal employment. Include all periods of unemployment. Attach extra pages if necessary.

Employer: \_\_\_\_\_  
Name Address

Phone number Job Title

Duties: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

2. Employer: \_\_\_\_\_  
Name Address  
\_\_\_\_\_  
Phone number Job Title  
Duties: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

3. Employer: \_\_\_\_\_  
Name Address  
\_\_\_\_\_  
Phone number Job Title  
Duties: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

4. Employer: \_\_\_\_\_  
Name Address  
\_\_\_\_\_  
Phone number Job Title  
Duties: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

5. Employer: \_\_\_\_\_  
Name Address  
\_\_\_\_\_  
Phone number Job Title  
Duties: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

6. Have you ever been disciplined at any of your places of employment?  Yes  No  
If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*INDICATE, BY NUMBER, ANY OF THE ABOVE EMPLOYERS WHOM YOU DO NOT WISH FOR US TO CONTACT\*\*** \_\_\_\_\_

**SPECIAL QUALIFICATIONS AND SKILLS**

1. List any special license you hold (such as paramedic, pilot, radio operator, scuba, etc.). Show licensing authority, original dates of issue, and date of expiration.

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2. List any specialized machinery or equipment that you are trained to operate:

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3. If you are fluent in a foreign language, indicate in each area your level of fluency (excellent, good, fair)

Language	Writing	Reading	Speaking	Understanding
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4. Please use the space below to state why you want to work as a police officer for the City of Fairview Heights. You should also state any special talents you would bring to the position. If you need more space, please use a separate sheet of paper and attach it to the application.

**I hereby certify that there are no willful misrepresentations, omissions, or falsifications in the statements and answers I have provided in this application. I am fully aware that any such willful misrepresentation, omissions, or falsifications may be grounds for immediate rejection or termination of employment.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**



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## **AUTHORITY FOR RELEASE OF INFORMATION AND RECORDS**

I, \_\_\_\_\_, do hereby authorize a review of all records concerning myself to any duly authorized agent of the Fairview Heights Police Department, whether the said records are of a public, private or confidential nature, including, but not limited to, applicant background information.

I authorize you to furnish the Fairview Heights, Illinois, Police Department with any and all information that you have concerning my: work record, salary, attendance, reputation, medical records, criminal history, credit history, loan history, driving history, and military service records. Information of a confidential or privileged nature may be included. Your reply will be used to assist the Fairview Heights Police Department in determining my qualifications and fitness for the position I am seeking with the department.

I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by the Fairview Heights Police Department. I understand that all materials pertaining to this background investigation become the property of the Fairview Heights Board of Fire & Police Commissioners and will not be returned to me.

I hereby release you and your organization from any and all liability or damages which may result from furnishing the information requested. I further release the Fairview Heights Police Department, and its agents, from any and all liability which may be incurred or as a result from the collection of such information. I further understand that in the event my application is disapproved, the sources of confidential information cannot be revealed to me.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Print Name